



PRICE ENTERPRISES
INC

June 22, 2022

Lock Out/Tag Out Training Practical



1. Review Lock Out/Tag Out (LOTO) SOP 01-18CW.
2. Where are the facilities LOTO equipment located?
 - a. Kapolei CW = In Car Wash Office.
 - b. Waipio CW = In Equipment Room
3. What is the purpose of the LOTO policy?
 - a. To establish a program and procedures for affixing appropriate lockout/tagout devices, and to otherwise disable machines or equipment from unexpectedly energizing, starting up, or releasing stored energy in order to prevent deaths or serious injuries.
4. What type of equipment or machines do we use the LOTO policy for?
 - a. Electricity
 - b. Hydraulic
 - c. Gravity
 - d. Pneumatic – Air or gas.
5. What are some equipment or machines in the Car Wash specifically that we would use the LOTO policy for?
 - a. Vacuums

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- b. MCC
 - c. Breakers in electrical room
 - d. Equipment room electricity main power lever switch
 - e. Equipment room water valves
 - f. Shredder
6. Review all LOTO devices below, explain what it's called & what its used for. Pass around each device for employees to observe.
- a. **Plug lockout:** keep workers safe by preventing an electric current from energizing equipment. They keep plugs from being inserted into a wall outlet, while a blocking bar can be used to lockout an irregular-shaped electrical switch.



- b. **Switch lockout:** prevent activation of switches and protect workers from unexpected machinery start up or release of stored energy.



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- c. **Gate valve lockouts:** prevent the accidental opening of valves during system repair to protect workers from injury in commercial and industrial applications.



- d. **Circuit breaker lockouts:** prevent electric shock by keeping circuit breakers in the off position.

Slide-On Lockout Type:



Ability One Lockout Type:



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- e. **Lockout hasp:** can lock out power sources (such as disconnects and switches) and require multiple authorizations for access to one locked out device or energy source to help ensure employee safety in commercial and industrial environments.



7. Give each employee (1) LOTO device and have them place it on the Car Wash equipment or machine the LOTO device would be used for.
- Complete individually for all employees to observe.
 - Confirm device is securely placed on equipment or machine.
 - Explain why the device is used on that equipment or machine.
 - Examples:
 - Vacuums:
 - Use breaker as LOTO device on vacuum breaker after switched off.
 - Use gate valve LOTO device on button to vacuum. (prevents button from being pressed)
 - Electrical main power lever switch in equipment room:
 - Use lockout hasp device once lever is switched off.
 - AC unit lever switch:
 - Use lockout hasp device once lever is switched off.
 - Shredder:
 - Use plug lockout device once plug is unplugged.
 - Sink water valve in equipment room:
 - Use gate valve LOTO device on circular valve after turned off.
8. Have all employees physically participate in placing LOTO device on a commonly used equipment or machine. Ex. Vacuum breakers. (Take photos)
9. Answer any questions or concerns employees have.
10. Have all employees sign Training Verification form once training is complete.

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