



Revised November 2025

PEI CAR WASH CUSTOMER SERVICE REPRESENTATIVE OJT PLAN

Employee Name: _____ Date of Hire: _____

Location: _____ Date OJT Began: _____

FLIGHT DECK OPERATOR:

Purpose:

- Identify and explain key & critical points of what the importance of the Flight Deck Operator position:

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Identify and explain the Emergency Procedures of the Flight Deck Operator position:

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Identify and explain the purpose of the Guardian Wash Command (Tommy System) iPad:

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Identify and explain the purpose of the monitor displaying the four different camera angles:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Duties and Responsibilities:

- **Demonstrate ability to observe and identify potential problem vehicles (bed of trucks, antennas, trash/ loose objects, body damage):**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to observe and identify potential problems in the car wash tunnel:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability recognize a vehicle is not properly loaded and instruct the Loader to stop and realign the vehicle or vehicle:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to use camera monitor to recognize vehicles are not placed in proper gear or customer has not released the brakes, then react accordingly:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to push Wash Stop Button when necessary:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to push Pause button when necessary:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to push Start button to restart wash after stopping or pausing:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to monitor vehicle through car wash tunnel:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to monitor loose debris that could potentially fly out of truck beds in blower area and react accordingly:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to monitor vehicles exiting wash tunnel safely and react if necessary if vehicle hesitates in exiting:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to monitor operation of car wash equipment and chemicals:**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Demonstrate ability to control car wash equipment using Guardian Wash Command (iPad):**

Trainer:	Trainee:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

OJT COMPLETED:

Trainee Print Name/ Signature Date

Manager Print Name/ Signature Date

General Manager Print Name/ Signature Date

SEO/ President/ Owner Print Name/ Signature Date